

Section:	Emergency Planning	Number:	13.04
Approved By:	Senior Leadership Team	Date:	February 2026
Date of Creation:	October 2013	Date of Review:	December 2025
SUBJECT:	Code Red – Fire Safety		Page: 1 of 1

## **PURPOSE**

To provide direction to team members in fire prevention and fire emergency response. Adherence to the fire safety plans will reduce the probability of a fire occurring and ensure the safety of all Residents, employees and visitors while minimizing property damage in the event of a fire emergency.

## **POLICY**

Team members shall comply with the provisions of the approved fire safety plan for each facility.

## **PROCEDURE**

Management in consultation with the Joint Occupational Health & Safety Committee shall ensure that a fire safety plan is developed and updated as required for each facility.

Fire safety plans shall include provisions for the following:

- Information outlining building and human resources
- Responsibilities
- Emergency procedures
- Fire drill procedures
- Fire checks / nightly fire rounds
- Team Member training
- Control of fire hazards
- Maintenance requirements
- Building and site schematic
- Annual evacuation drill