OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

Tuesday September 15, 2026

Members Present:	Chair, Laura Langford Councillor David Mayberry Alan Dale Katherine Grieve Cynthia Lacroix
Staff Present:	L.M. Williams, CEO / Chief Librarian A. Smith, Director of Human Services and Corporate Services J. Court, Manager of Budget and Performance Finances K. De Weerd, Administrative Assistant
Absent:	Vice Chair, Councillor Brian Petrie Megan Blair

1. CALL TO ORDER

Oxford County Library meets in regular session on this the fifteenth day of September 2026 in Room 222, Oxford County Administration Building, Woodstock at 3:30 p.m.

2. APPROVAL OF AGENDA

RESOLUTION 1

Moved By: David Mayberry
Seconded By: Katherine Grieve

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

RESOLUTION 2

Moved By: Alan Dale
Seconded By: Katherine Grieve

Resolved that the Library Board minutes of July 21, 2026, be adopted.

DISPOSITION: Motion Carried

5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF

NIL

6. CONSIDERATION OF CORRESPONDENCE

7. REPORTS

7.1. 2026-31 Key Agenda Items and Policy Review Framework (verbal report)

RESOLUTION 3

Moved By: David Mayberry
Seconded By: Alan Dale

Resolved that the Library Board receives verbal Report 2026-31, Key Agenda Items and Policy Review Update for information and discussion.

DISPOSITION: Motion Carried

7.2. 2026-32 Governance Policy Review: Oxford County Library Board Terms of Reference

RESOLUTION 4

Moved By: David Mayberry
Seconded By: Alan Dale

Resolved that the Library Board approves amendments to the Oxford County Library Board Terms of Reference as set out in Attachment 1 to Report 2026-32 as amended.

DISPOSITION: Motion Carried

7.3. 2026-33 Q2 2026 Business and Budget Plan Update

RESOLUTION 5

Moved By: Katherine Grieve
Seconded By: Alan Dale

Resolved that the Library Board receives Report 2026-33, Q2 2026 Library Business Plan and Budget Update, for information and discussion.

DISPOSITION: Motion Carried

7.4. 2026-34 2027 Business Plan Goals and Objectives

RESOLUTION 6

Moved By: David Mayberry
Seconded By: Alan Dale

Resolved that the Library Board approves the 2027 Business Plan Goals and Objectives as set out in Report 2026-34, for information and discussion.

DISPOSITION: Motion Carried

8. UNFINISHED BUSINESS

NIL

9. NOTICE OF MOTIONS

NIL

10. NEW BUSINESS/ ENQUIRIES/ COMMENTS

10.1 That the Library Board receives the Library Open House events for information.

10.2 That the Library Board receives the update on Ox on the Run vehicles for information.

11. CLOSED SESSION

12. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

13. ADJOURNMENT

RESOLUTION 7

Moved By: Katherine Grieve
Seconded By: Cynthia Lacroix

Resolved that the Board meeting of September 15, 2026, be adjourned at 4:35 p.m. until the next meeting scheduled for October 20, 2026, at 3:30 p.m. at the Oxford County Administrative Building.

DISPOSITION: Motion Carried at 4:35 p.m.

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Laura Langford, CHAIR

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Lisa Marie Williams, SECRETARY