



FORM 1  
PLANNING ACT, 1990  
APPLICATION FOR MINOR VARIANCE OR PERMISSION  
Town of Tillsonburg Committee of Adjustment  
Fee \$2,002.00 (\$3,874.00 - See Note 1 - Page 4)

Building, By-Law &  
Planning Services  
10 Lisgar Avenue  
Tillsonburg ON  
N4G 5A7

**For Office Use Only**

|       |        |       |
|-------|--------|-------|
| PIN#: | ROLL#: | FILE: |
|-------|--------|-------|

The undersigned hereby applied to the Committee of Adjustment for the Town of Tillsonburg under Section 44 of the Planning Act, 1990, for relief, as described in this application form By-Law No. 3295 (as amended).

| Name and Address of Owner |                   | Name and Address of Applicant/Agent (if applicable) |                   |
|---------------------------|-------------------|-----------------------------------------------------|-------------------|
|                           |                   |                                                     |                   |
|                           |                   |                                                     |                   |
| Postal Code:              | Telephone Number: | Postal Code:                                        | Telephone Number: |
|                           |                   |                                                     |                   |
| Email:                    |                   | Email:                                              |                   |

1. Name and addresses of any mortgagees, holders of charges or other encumbrances:

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2. Nature and extent of relief applied for: To be completed by the applicant. (include By-Law Section if known)

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3. Why is it not possible to comply with the Provision of the By-Law?

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4. Legal Description of Subject land:

Lot Number(s) \_\_\_\_\_ Plan Number or Concession \_\_\_\_\_

Part Number(s) \_\_\_\_\_ Reference Plan Number \_\_\_\_\_

Street Address (if any) \_\_\_\_\_

The lot is located on the \_\_\_\_\_ side of the Street lying between \_\_\_\_\_ Street and \_\_\_\_\_ Street

5. Dimensions of land affected:

Frontage \_\_\_\_\_ Depth (average) \_\_\_\_\_

Area \_\_\_\_\_ Width of Street \_\_\_\_\_

6. Particulars of all buildings and structures on or proposed for the subject land: (specify ground floor area, gross floor area, number of stories, width, length, height, etc.)

Existing: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Proposed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

7. Location of all buildings and structures on or proposed for the subject land: (specify distance from side, rear and front lot lines as well as lot coverage.) Please include a copy of a survey with all measurements. A copy of a survey/ site plan prepared by an Ontario Land Surveyor or Consulting Engineer must accompany this application with all necessary measurements.

Existing: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Proposed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

8. Date of acquisition of subject land: \_\_\_\_\_

9. Date of Construction of all buildings and structures on subject land (if known): \_\_\_\_\_

10. Existing uses of the subject property \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

11. Existing uses of abutting properties: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

12. Length of time the existing uses of the subject property have continued: \_\_\_\_\_

13. Municipal Services available (please check all appropriate boxes)

☐ Water

☐ Connected

☐ Sanitary Sewers

☐ Connected

☐ Storm Sewers

14. Present Official Plan Provisions applying to the land: \_\_\_\_\_

\_\_\_\_\_

15. Present Zoning by-Law provisions applying to the land: \_\_\_\_\_

\_\_\_\_\_

16. Has the owner previously applied for relief in respect of the subject property? ☐ Yes ☐ No

If the answer is yes, describe briefly \_\_\_\_\_

\_\_\_\_\_

17. Is the subject property the subject of a current application for consent under Section 53 of the Planning Act, 1990? ☐ Yes ☐ No

THIS SECTION TO BE COMPLETED IN THE PRESENCE OF A COMMISSIONER FOR TAKING AFFIDAVITS

I/We \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_

In the \_\_\_\_\_ of \_\_\_\_\_.

DO SOLEMNLY DELCIARE THAT: All of the prescribed information contained in the is application is true and that the information contained in the documents that may accompany this application is true and I make the solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath by virtue of the Canada Evidence Act.

DECLARED before me at the

Of \_\_\_\_\_ in the

\_\_\_\_\_  
Owner(s)/Applicant

This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Owner(s)/Applicant

\_\_\_\_\_  
A Commissioner for Taking affidavits

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## AUTHORIZATION

NOTE: The property owner or the authorized agent must complete the application. Where an agent is making the application, the written authorization of the owner must be completed below. If the application is being made under an agreement of purchase and sale, a copy of the agreement must be attached and will remain confidential.

### Authorization of Owner(s) for Applicant/Agent to Make the Application

I/We, \_\_\_\_\_, am/are the owner(s) of the land that is the subject of this application for site plan and I/we authorize \_\_\_\_\_, to make this application on my/our behalf.

\_\_\_\_\_  
Signature of Owner(s)

\_\_\_\_\_  
Signature of Owner(s)

\_\_\_\_\_  
DATED

### **Notes:**

1. It is required that one original copy of this application and all drawings be filed at the Town's Customer Service Centre, accompanied by a fee of \$2,002.00 cash, debit, or cheque made payable to the Town of Tillsonburg. This amount includes the Town's \$1,872.00 fee, as well as the County's \$130.00 public works review fee. Applications after the fact cost a total of \$3,874.00, including the Town's \$3,744.00 fee and the County's \$130.00 public works review fee.